

# PASSENGER TRAVEL



**MARINE CORPS TAC-ON**  
**1 May 06**

**UNCLASSIFIED**

*Mr. Tim Vandagriff  
LPD-1*



# PASSENGER TRAVEL

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- **HQMC Passenger Services**
  - LPC-1
    - DSN 225-8072/7762
      - Commercial (703) 695-8072
      - Facsimile 225-8160 or (703) 695-8160
      - Mr. Timothy Vandagriff / Passenger Services  
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# PASSENGER TRAVEL

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- **Overview**

- Defense Travel System
- CTO Contracts
- Centralized Billed Accounts
- CBA Reconciliation Module
- Premium Class Travel
- Unused Ticket Reporting
- Patriot Express Restructure
- AGTR Issues
- Other Support Functions



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- **Defense Travel System**

- To Review or not to review remains a question?
- Most locations deciding to keep TMO as reviewers
  - Helps launch change
  - Mentorship to users and authorizing officials
  - TMO must review OCONUS travel for AMC first consideration IAW with DTR Part I.
  - MCO 4650.38 in draft (final in next 90 days) complements DTR Part I requiring TMO review of DTS generated OCONUS travel
- Business Process Rules formalizes local decision
- Appendix O outlines entitlement responsibility
- TMO has no pecuniary liability for DTS Travel
  - Onus is placed on the Authorizing Official



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- **Defense Travel System (Con't)**

- LDTA is a new relationship for TMOs & CTOs
- CBA oversight maintained in the TMO
  - CBA reconciliation is complex
  - CTO contracts establish TMO/BOA relationship only
    - CBA module built for TMO and not general users
- Marine Corps Order 4600.40A mandates CBA use
- Other services support and use IBAs
  - Support IBA use on demand
  - Maintain CBAs for joint customers without IBAs
  - Ten percent of DoD not eligible for a GTC



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- **Commercial Travel Office (CTO) Contracts**
  - Full & Open CTO contract awards remain challenged
  - Current contracts have been or will be extended
  - CORs stay engaged and elevate contracting concerns through LPD
  - Seize every opportunity to dialog and stay informed
  - Help CTOs articulate traditional and DTS travel concerns through appropriate channels
  - Continue to partner!



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- **Commercial Travel Office (CTO) Contracts**
  - Small business set asides
  - Travel areas 91 & 92
    - MARFORRES
    - Yuma & Barstow
  - MID 921
    - DTS-PMO provides contract oversight
    - CORs have been assigned to specific contracts
    - CTOs required to submit reports to PMO



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- **Centralized Billed Accounts**

- We can help
  - Set up new accounts
  - Request extensions
  - Increase account limits
  - Liaison with BOA & CTO
- You can help
  - Enforce timely reconciliation process
  - Use EAGLS to monitor your accounts
    - Travel and CTO processing fees post to the transaction account
    - Transaction account cycles to the central account every 30 days
  - Constant communication with TVCD/DFAS
  - Prompt follow up
  - Up-channel systemic concerns



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- **CBA Reconciliation Module**

- Long awaited tool is currently in deployment stage
- LPD will roll out deliberately to fully evaluate the tool and ensure usability
  - Henderson Hall & Barstow selected as initial sites based on experience level and transaction volume
  - Two successful 30 day billing cycles before we deploy more sites
- Requires on site training-one day for key personnel
- DTS-PMO funding training but users pay travel cost
- Training is being conducted by regions
- Implementation requires new CBA accounts and closure of existing DTS accounts
- POC for training is Mr. Mark Edwards



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- **Premium Class Travel**

- MARADMIN 476/04
- Requires ACMC or CMC approval
  - Ensure strict adherence to this policy
  - Requests must be fully justified and reported
  - Follow specific reporting instructions in MARADMIN 476
    - Must be on time and in the right format
    - Semi-annual reporting requirement-not quarterly
  - HQMC M&RA reports upward semi-annually



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- **Unused Ticket Reporting**
  - OSD Memo 2 Jun 2004
    - GAO-04-398-background information
    - CMC Washington DC-LPCD 201300Z Oct 05
      - CTO/TMO reporting requirement
      - Please stay involved
      - Meet quarterly reporting suspense
      - Ensure strict adherence to policy
      - On site inspections by Navy Marine Corps Audit Team underway
      - Small Business Contracts being modified to facilitate DTR format
      - HQMC consolidates and reports upward



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- **Patriot Express Restructure**
  - PACOM/USTC looking at all possible ways to continue service to Japan
    - TMOs must ensure compliance with the DTR Part I for AMC first consideration
      - » Marine Corps has always led the ridership charge
      - » Must ensure DTS travel is routed through the TMO for AMC first consideration
  - Expect a final decision on FY07 later this spring



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- **AGTRSV2 Issues**

- MGySgt Childers taking the lead
  - Resident AGTRSV2 expert
  - Set to provide hands-on training during site visits
  - Will also assist in balancing CBA accounts
- AGTR will remain an important USMC travel payment tool
  - Traditional travel
  - Bus travel
  - PCS travel



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- **AGTRSV2 Issues (Cont'd)**
  - Microsoft Office 2003
    - Lost capability to create payment disk
    - Work-around instructions provided
    - MGySgt Childers will assist as needed

Note: Do not send payment file to TVCD without consolidating all like ticket numbers!



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- **Other Support Functions**

- GSA City Pairs
- Questionable AMC Travel
- Space A Travel
- DTR Part I Reviews/Edits
- DoD 4500.13R Rewrite
- DFAS/BOA Request
- GTR Usage
- STATCO
- Student Travel
- CTO Working Groups



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## QUESTIONS